

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: September 10, 2020 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Meadow Lake Office

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meeting**

Regular Meeting – August 13, 2020

- 4. Delegations**
 - 4.1** Auditor
 - 4.2** Technology Report – Todd Forbes

- 5. Discussion/Decision Items**
 - 5.1** SSBA Resolutions
 - 5.2** September Enrolments - handout
 - 5.3** Staffing 2020
 - 5.4** MLA Advocacy
 - 5.5** SHSAA
 - 5.6** Financial Report

- 6. Information Items**
 - 6.1** Financial Reports - Draft
 - 6.2** Budget 2020-2021 Approval
 - 6.3** SSBA Fall Assembly
 - 6.4** Correspondence
 - 6.5** Calendar

- 7. Committee of the Whole**
 - 7.1** HR Report
 - 7.2** Sector Update

8. Information of Emergent Items for next Agenda

October

Regular Board Meeting Agenda Items

- Approve resolutions for Saskatchewan School Boards Association Annual Convention
- School Enrollments Final
- Appoint Voting Delegates and allocate votes for the SSBA Convention

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE
NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, AUGUST 13, 2020
AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN

Members Present: Glen Winkler, Chair
Terri Prete, Vice-Chair
Faith Graham, Andrea Perillat, Mark Campbell, Bev Josuttes-
Harland, John Anderson, Barb Seymour, Janice Baillargeon,
Charles Stein, Jessica Piché

Members Absent: None

In Attendance: Duane Hauk, CEO
Charlie McCloud, CFO
Davin Hildebrand, Supt. Human Resources
Darrell Newton, Supt. Curriculum & Instruction
Aaron Oakes, Supt. Curriculum & Instruction
Jennifer Williamson, Supt. Student Services
Kaitlin Harman, Communications Officer

Agenda 20-055	John Anderson	That the agenda be adopted as amended.	CARRIED
Minutes 20-056	Mark Campbell	That the minutes of the June 11, 2020 regular meeting be approved as presented.	CARRIED
NWSD Re- Open Plan 20-057	Charles Stein	That masks will be required for staff and students in Grades 4 to 12 where physical distancing cannot be maintained such as on buses and in high traffic areas. In most circumstances, students in Pre-K to Grade 3 will be encouraged but not required to use masks. All visitors and guests to NWSD schools will be required to wear masks.	CARRIED
Destruction of Records 20-058	John Anderson	That approval is provided to destroy the records presented as per the Saskatchewan Records Retention and Disposal Guide.	CARRIED
Finance Statement 20-059	Bev Josuttes- Harland	That the Financial Report for the period ending June 30, 2020 be approved as presented.	CARRIED
Finance Statement 20-060	Faith Graham	That the Financial Report for the period ending July 31, 2020 be approved as presented.	CARRIED

Committee of the Whole 20-061 Janice Baillargeon That we enter a Committee of the Whole. CARRIED

Report from the Committee of the Whole 20-062 Charles Stein That we rise and report from the Committee of the Whole. CARRIED

The Committee reported on Education Sector arising issues, Senior Administration update, and personnel.

Emergent Items Emergent Items for next meeting:
1. MLA Advocacy
2. Technology Department Report
3. NWHSAA Report
4. 2020-2021 School Enrolment

Adjournment 20-063 Faith Graham That we adjourn. CARRIED
Time: 1:20 p.m.

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer

5.1: SSBA Resolutions



MEETING DATE: September 10, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

Each year the SSBA requests that Boards of Education submit proposed bylaw amendments and resolutions for the Fall General Assembly. The bylaw amendments are to be submitted to the SSBA no later than October 9, 2020, and proposed resolutions no later than October 26, 2020.

CURRENT STATUS

The proposed bylaw amendments and/or resolutions are presented at the Fall General Assembly for voting. Boards of Education will be notified of any proposed bylaw amendments or proposed resolutions no later than November 3, 2020 and will be included in the Fall General Assembly registration package. The October Board meeting is scheduled for October 8, 2020 barring any change to the meeting date. Preparation of any proposed amendments or resolutions require some time for research and costing.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	August 17, 2020	One

RECOMMENDATION

That the SSBA call for bylaw amendments and resolutions be reviewed.

MEMORANDUM

August 17, 2020

TO: Chairs, Boards of Education, Conseil scolaire fransaskois,
Directors of Education and Chief Financial Officers
cc. Resolutions and Policy Development Committee, SSBA Executive
Tom Fortosky, Catholic Section
Norm Dray, Public Section

FROM: Resolutions and Policy Development Committee

RE: Submission of Bylaw Amendments and Resolutions for the 2020 AGM

The 2020 Fall General Assembly will be held in Regina at the DoubleTree by Hilton (subject to approval of the Executive based upon the advice of Saskatchewan's Chief Medical Officer) on November 25-27, 2020. Bylaw Amendments and Resolutions are a key part of the Association's Annual General Meeting, which is part of the Fall General Assembly. The AGM is tentatively set for November 26, 2020. The purpose of this memorandum is to remind boards of the bylaw amendments and resolutions process and to communicate deadlines for submission to the Committee for presentation by the Committee at the Annual General Meeting.

The Executive, a board of education, the Conseil scolaire fransaskois or a group established in accordance with Bylaw No. 8 are entitled to sponsor bylaw amendments and resolutions.

Bylaw Amendments:

1. Bylaw No. 13, Paragraph 4, states that bylaw amendments are to be submitted to the Resolutions and Policy Development Committee "at least 45 days prior to the day on which the annual general meeting commences".

This year the **deadline for submission of bylaw amendments** is 4:30 p.m., **October 9 2020**.

Every bylaw amendment is to **be submitted in writing** by email (see below) and **accompanied by a rationale explaining the background and reasons** for the amendment containing sufficient detail so that members may form a reasonable judgment about it. An amendment to one provision of a bylaw may necessitate consequential changes to other parts of the bylaws, and those consequential amendments must also be included. If you have questions regarding Bylaw Amendments, please contact Krista Lenius at (306)569-0750 ext. 120 or klenius@saskschoolboards.ca.

2. The Committee will examine and edit proposed bylaw amendments.
3. The package of proposed bylaw amendments will be forwarded to boards and posted on the Association's website no later than November 3, 2020.

Resolutions:

1. Bylaw No. 12, Paragraph 4, states that resolutions are to be submitted to the Resolutions and Policy Development Committee "at least 30 days prior" to the commencement of the general meeting at which they will be voted on. This year the **deadline for submission of resolutions** is 4:30 p.m., **October 26, 2020**. Resolutions received by the deadline will be presented by the Committee at the AGM.

(Paragraph 5 of Bylaw No. 12 provides for submission of resolutions that "directly relate to a matter that has arisen after the deadline for submission" at least 5 days prior to the commencement of the general meeting.)

2. Every resolution is to **be in writing and accompanied by a rationale explaining the background and reasons for the resolution.**

Pursuant to Resolution 5-E passed at the 2010 AGM, the Committee asks sponsors to provide, where applicable, a simple estimate of the anticipated cost and staff resources that would be required to act on the resolution.

5-E BE IT RESOLVED that from time to time when proposals for projects or services to be carried out by the Saskatchewan School Boards Association are put to member Boards for approval and those projects or services may have a cost and time component that will impact Association finances and staff time, it be required that all such proposals put to member Boards for consideration include the cost and time requirements to conduct the project or provide the service.

The Resolutions and Policy Development Committee have developed an SSBA Resolutions Costing Rubric to assist Boards of Education to more effectively identify costs associated with proposed resolutions. Boards of Education are encouraged to review the rubric below to determine the activity and costs most closely associated with the resolution they are proposing. A copy of the SSBA Resolutions Costing Rubric is attached to this letter.

Boards of Education will need to identify the position statement that the proposed resolution relates to and how the resolution relates to the SSBA Strategic Plan or ESSP.

3. The Committee will examine, edit, and, where considered necessary, combine similar resolutions.
4. The package of resolutions to be presented by the Committee at the AGM will be e-mailed to boards, posted on the Association website no later than November 3, 2020 and included in the Fall General Assembly registration package.
5. Resolutions provide directives for action to the Association by its members and direction for development of Association position statements. To increase the effectiveness of resolutions, the wording of a resolution should, whenever possible, describe what boards of education or the Association will do, rather than directing others, over whom the Association has no control, to act.

6. Resolutions received by the deadline will be presented at the AGM by the Committee. Any board that wishes to present a resolution after the deadline for submission will have to obtain the consent of the delegates at the annual general meeting after all reported resolutions have been disposed of. (Bylaw No. 12, paragraph 6).

Bylaw amendments and resolutions must be submitted by email to Krista Lenius, Administrative Paralegal: klenius@sakschoolboards.ca. You will receive an email confirmation that your submission has been received.

SSBA Resolutions Costing Rubric

Purpose: To assist Boards of Education to more effectively identify costs associated with proposed resolutions. Boards of Education are encouraged to review the rubric below to determine the activity and costs most closely associated with the resolution they are proposing.

	Low Cost <\$1,000	Medium Cost \$1,000-\$10,000	High Cost >\$10,000
Advocacy	<ul style="list-style-type: none"> Minimal advocacy, potentially a letter to a government official or Ministry. 1-2 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). 	<ul style="list-style-type: none"> Moderate advocacy which may include letters to government officials or Ministries, and follow up. 2-4 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). 	<ul style="list-style-type: none"> Ongoing advocacy throughout the year. > 5 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). A working advisory group may be formed as a result of the resolution.
Services	<ul style="list-style-type: none"> The proposed resolution action will require minimal utilization of existing SSBA services/resources. 	<ul style="list-style-type: none"> The proposed resolution action will significantly draw upon SSBA services/resources. 	<ul style="list-style-type: none"> The proposed resolution action includes elements that require existing SSBA services/resources, and/or requires services and/or resources beyond those provided by the SSBA.
Unanticipated Costs	<ul style="list-style-type: none"> There is minimal likelihood of the resolution action resulting in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the resolution are generally known. 	<ul style="list-style-type: none"> There is a moderate likelihood that the resolution action may result in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the resolution are relatively anticipated or assumed. 	<ul style="list-style-type: none"> There is a high likelihood that the resolution action may result in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the resolution are primarily unknown.

5.2: September Enrollments



MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Enrollment data is extremely important to update staffing of schools, funding implications and future planning.

CURRENT STATUS

NWSD September 8 Enrollment will be a handout

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

September 3, 2020

ATTACHMENTS

RECOMMENDATION

5.3: Staffing 2020



MEETING DATE: September 10, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input checked="" type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input type="checkbox"/>	Reports from Administrative Staff	<input type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

Staffing allocations for the 2020-2021 school year were presented in budget preparation and were communicated to all schools in the spring of 2020.

CURRENT STATUS

Due to adjustments to the re-open plan for NWSD, online school is offered to students. Students in K-12 have chosen the option of online learning and we require staffing for each grade level. Staff re-deployment has occurred to meet the teaching requirements. Additional staffing will need to occur to ensure programs can be offered and follow the guidelines as set by the Ministry.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	September 3, 2020	

RECOMMENDATION

5.4: MLA Advocacy



MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Representatives meet with our local MLAs a minimum of once per year to discuss issues both within the NWSD and provincial matters in education.

CURRENT STATUS

Discussion regarding a plan to communicate with local MLA’s and topics for discussion.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	September 3, 2020	

RECOMMENDATION

5.5: SHSAA



MEETING DATE: September 10, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input checked="" type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

SHSAA has adjusted regulations for participation in fall activities.

CURRENT STATUS

Due to the changes to school start date and re-open plans, High School Athletics participation will need to be discussed. School divisions across the province will determine if students in their respective school divisions are permitted to participate. STF has advised teachers not to participate and focus on student learning due to the numerous changes within the school.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	September 3, 2020	1 attached: COVID Update 2 separate files: Return to School Sport & FAQ

RECOMMENDATION



SASKATCHEWAN HIGH SCHOOLS ATHLETIC ASSOCIATION

#1-575 Park Street • Regina, SK • S4N 5B2 P:
306.721.2151 • F: 306-721.2659 shsaa@shsaa.ca
www.shsaa.ca

August 20, 2020

SHSAA - COVID-19 Update

Following the release of the August 13 update to stakeholders, the Saskatchewan High Schools Athletic Association (SHSAA) was contacted by the Education Sector Response Planning Team (RPT) to discuss the Executive decisions impacting the administrative format for SHSAA sanctioned activities as the new school year gets underway. The Executive, acting under their mandate of administering sanctioned sport on behalf of their Members (boards of education, conseils scolaire, registered independent schools, and independent First Nation schools) adjusted the 2020-21 start dates for fall activities in the Policy for Interschool Play and introduced stages for school sport to provide for a gradual and methodical introduction of sport back into the educational setting.

In these everchanging times, the Government of Saskatchewan announced on August 17 that students will be returning to schools on September 8 rather than the week previous. This announcement and the RPT/SHSAA discussions that all educational partner organizations require time to effectively address the curricular and facility needs during school re-opening led to a meeting of the Executive Council on August 19 to further discuss the administrative format for the 2020 SHSAA fall activities. Recognizing their role as a partner in the education sector, the Executive Council passed the following policy changes:

The fall 2020 SHSAA golf season of play has been cancelled. Unfortunately, similar to badminton and track & field in the spring, the pandemic has forced the Executive to cancel a season of play impacting many students who are typically involved in school sport. The Executive believed that the restrictions related to the reopening of schools would not allow for a safe and effective qualification process leading to a provincial championship event. This is very disappointing for SHSAA, the schools, and students that were hoping to participate in a fall golf season. We wish the best to those students and look forward to seeing many of them when the next season of high school golf kicks off on April 12, 2021 in preparation of the fall 2021 championship.

The Executive also adjusted the start dates and stages for the remaining fall activities. Under the current [Sports and Activities Guidelines](#) and [Public Health Orders](#), the SHSAA will be able to sanction modified competitions but, at this time, will not be able to provide a playoff structure leading to provincial championships in cross country, soccer, football, or volleyball. The start dates of the other four activities have been adjusted as follows:

Outdoor Activities

Cross Country	September 28 – October 17
Soccer	September 28 – October

	31
Football	September 28 – November 14

Indoor Activities

Volleyball	October 13 – November 28
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Statements in the [Sports and Activities Guidelines](#) indicate the likelihood of transmission between individuals participating in sport, physical activity and recreation in an indoor setting is significantly higher than in outdoor settings. The delayed start time for indoor activities was considered to allow more time for those school divisions that choose to offer volleyball as part of extra-curricular programming to effectively develop protocols and plans around sanitization and hygiene related to student use of their facilities.

“The purpose of the SHSAA is to foster educational opportunities for all students through interschool sport.”

The stages for school sport implementation include:

Stage	Dates	Details
Stage 1 Promotion and education of school sport preparedness	September 14 – 27	<ul style="list-style-type: none"> ○ Promotion and education of: <ul style="list-style-type: none"> • Current Public Health Orders and Sports and Activities Guidelines • SHSAA Return to Sport document • PSO return to sport protocols • Expectations for a return to school sport • Competition modifications ○ Determine interest in school sport participation
Stage 2 Outdoor activities (Cross Country, Soccer, Football)	September 28 – end of sport specific season of play	<ul style="list-style-type: none"> ○ Establish teams at the schools, investigate the need for mini-leagues, and plans for future competitions ○ Register mini-leagues with Districts ○ Registration of teams and students in ExNet ○ Student athlete and team training ○ Competition as per sport specific stages (see below) ○ No inter-school cross country competition

Stage 2.1 Cross Country training	September 28 – October 17	<ul style="list-style-type: none"> ○ Student athlete and team training ○ No inter-school cross country competition
Stage 2.2 Soccer modified competition	October 5 – October 31	<ul style="list-style-type: none"> ○ Competition can occur as per guidelines and registrations
Stage 2.3 Football modified competition	October 13 – November 14	<ul style="list-style-type: none"> ○ Competition can occur as per guidelines and registrations
Stage 3 Indoor activities (Volleyball)	October 13 – 18	<ul style="list-style-type: none"> ○ Establish teams at the schools, investigate the need for mini-leagues, and plans for future competitions ○ Register mini-leagues with Districts ○ Registration of teams and students in ExNet ○ Student athlete and team training ○ Competition as per sport specific stages (see below)
Stage 3.1 Volleyball modified competition	October 19 – November 28	<ul style="list-style-type: none"> ○ Competition can occur as per guidelines and registrations
Stage 4 Modified playoffs and championships	TBA	<ul style="list-style-type: none"> ○ Dependent on current Public Health Orders and Sports and Activities Guidelines in Re-Open Saskatchewan Plan
Stage 5 Playoffs and championships (no modifications/restrictions)	TBA	<ul style="list-style-type: none"> ○ Dependent on current Public Health Orders and Sports and Activities Guidelines in Re-Open Saskatchewan Plan

“The purpose of the SHSAA is to foster educational opportunities for all students through interschool sport.”

The final decision to come out of the Executive meeting centered around multi-sport student athletes. Although SHSAA philosophy strongly promotes and encourages multi-sport participation; due to the pandemic, a student athlete will be limited to participating in one SHSAA sanctioned activity during the concurrent seasons of play in the 2020 SHSAA fall activities.

The Executive believe that a gradual and methodical approach to re-introducing school sport is warranted to assist the entire process of re-opening schools. A gradual return to school sport will allow

teacher coaches and student athletes an opportunity to gain an understanding of, and become comfortable in, the new school environment while looking forward to a re-introduction of modified SHSAA sanctioned activities.

On behalf of the Executive and the Membership, the SHSAA office staff continue work on a Return to School Sport document that will assist Members in implementing modified SHSAA sanctioned activities should they choose to offer it as part of the school re-opening plan. As the Return to School Sport plan has been reviewed there are items that require further clarification from the Business Response Team. Edits to the final SHSAA Return to School Sport document will occur over the next number of days before being released to Members and Districts. The final details of the document which will be available on the SHSAA website, should serve as a multi-sport, one stop shop for Members.

The Executive wish to continue to emphasize all current [Sports and Activities Guidelines](#) from the [Re-Open Saskatchewan Plan](#) and the current [Public Health Orders](#) but in particular draw everyone's attention to the following:

- Tournaments and interprovincial travel are not permitted.
- Large public and private gatherings – indoors and outdoors – are prohibited. Effective June 22, 2020, indoor gatherings of up to 30 are permitted where space allows for two metres of physical distancing between participants. Outdoor gatherings of up to 30 people are still permitted with appropriate physical distancing.

The entire process of re-opening amidst a pandemic remains fluid and the Executive continues to appreciate the patience and understanding of the Members, schools, administration, staff, and students throughout this process.

As changes occur in the [Sports and Activities Guidelines](#) and/or [Public Health Orders](#) the Executive will revisit the various stages at which school sport is occurring. The Executive is scheduled to meet on September 13 at which time the status of the plan will be reviewed.

The September meeting will also allow for the first look ahead to the guidelines and sport specific plans for winter activities (basketball, curling, wrestling) and spring activities (badminton and track & field).

Sincerely,

Lyle McKellar
Executive Director, Saskatchewan High Schools Athletic Association

6.1: Financial Reports - DRAFT



MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2019 to August 31, 2020.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	September 1, 2020	One

RECOMMENDATION

That the financial report for the period ending August 31, 2020 be reviewed.

Northwest School Division No. 203					
Revenues and Expenditures					
September 1, 2019 to August 31, 2020					
				Year-to-Date	100%
		DRAFT			
	2019/20	2019/20			
	Annual Budget	YTD	Balance		
Revenues:					
Total Property Tax Revenue	\$0	\$1,394	\$1,394	Payment of Treaty Land Entitlement	
Total Grants Revenue	\$55,429,252	\$53,631,496	(\$1,797,756)	Decline in enrolment	
Total Tuition and Related Fees	\$2,688,960	\$3,248,879	\$559,919	Based on Ministry estimates	
School Generated Funds	\$2,318,000	\$150	(\$2,317,850)	Not yet recorded	
Total Interest and Other Revenues	\$115,000	\$381,578	\$266,578	Insurance proceeds	
Total Complementary Services Revenues	\$1,088,607	\$1,025,042	(\$63,565)	Decline in enrolment	
External Services Revenues	\$424,443	\$532,973	\$108,530	Following Their Voices Grant	
Total Capital Revenues	\$0	\$160,780	\$160,780	Capital Loan Payments moved to Operating	
Total Revenues	\$62,064,262	\$58,982,292	(\$3,081,970)	95%	
Expenditures:					
Total Governance	\$314,568	\$240,387	\$74,181		
Total Administration	\$2,930,432	\$2,822,547	\$107,885	Amort and Future Benefits not recorded	
Total Instruction	\$41,236,101	\$40,347,538	\$888,563	**	
Total Plant Operation and Maintenance	\$10,552,977	\$7,528,116	\$3,024,861	**	
Total Student Transportation	\$5,771,005	\$4,531,600	\$1,239,405	**	
Total Tuition and Related Fees	\$686,500	\$547,189	\$139,311		
School Generated Funds	\$2,318,000	(\$14,435)	\$2,332,435	Not yet recorded	
Total Interest and Bank Charges	\$66,286	\$61,963	\$4,323		
Total Complementary Services	\$1,711,750	\$1,567,096	\$144,654		
Total External Services	\$424,443	\$337,868	\$86,575		
Total Capital Expenditures	\$2,100,500	\$2,597,962	(\$497,462)	TCA not yet recorded	
Total Expenditures	\$68,112,562	\$60,567,833	\$7,544,729	89%	
				4,410,277	Amortization budget
				128,100	Future Benefits
Surplus or (Deficit)	(\$6,048,300)	(\$1,585,541)		4,538,377	Total Budget

6.2: Budget 2020-2021 Approval



MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Each year, an annual budget must be submitted to the Ministry for approval by June 30.

CURRENT STATUS

The 2020-2021 budget was submitted to the Ministry for approval in June, 2020. The budget has received Ministry approval as submitted. Approval letter is attached.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	September 1, 2020	One

RECOMMENDATION

N/A.



Government
of
Saskatchewan

Ministry of Education
Deputy Minister
5th Floor, 2220 College Ave.
Regina, Canada S4P 4V9

August 14, 2020

Glen Winkler, Board Chair
Northwest School Division No. 203
glen.winkler@nwsd.ca

Dear Glen Winkler:

Thank you for the submission of your school division's estimated revenues and expenditures for the 2020-21 school division fiscal year as required by Section 51 of *The School Division Administration Regulations*.

Your 2020-21 estimated revenues and expenditures have been reviewed by the ministry. On behalf of the Minister of Education, I approve these revenues and expenditures, as submitted and enclosed, in accordance with Section 280 of *The Education Act, 1995*.

Provincial operating grants are authorized to your Board of Education pursuant to Section 310 and 311 of *The Education Act, 1995 (Act)*. Monthly authorization will occur provided eligibility criteria in Subsection 312(3) of the Act are met; if any requirements are in breach, it can lead to use of the Minister's powers as laid out in 315.1 of the Act. In addition to meeting eligibility criteria in the Act, payments for the period of April to August 2021 are subject to the Legislative Assembly of Saskatchewan having appropriated funds out of which the grants may be paid in the 2021-22 government fiscal year.

I would like to take this opportunity to thank your board and division staff for their time and effort in completing these documents. If you have any questions or concerns, please contact Kayla Edgerton, A/Director of Financial Analysis and Reporting, Education Funding at 306-787-6634 or by email at kayla.edgerton@gov.sk.ca.

Sincerely,

A handwritten signature in blue ink that reads 'J. Robert Currie'.

J. Robert Currie

Enclosure

cc: Duane Hauk, Director of Education, Northwest School Division No. 203
Charlie McCloud, Chief Financial Officer, Northwest School Division No. 203
Rory Jensen, A/Assistant Deputy Minister, Education
Kayla Edgerton, A/Director, Financial Analysis and Reporting, Education Funding,
Ministry of Education

Northwest School Division No. 203
CASH BUDGET
For the period ending August 31, 2021

Chart of Accounts	Description	Budget 2020-21
REVENUES		
1-1-01-000-000	Property Taxes and Other Related Revenue	-
1-1-02-000-000	Grants	54,765,482
1-1-03-000-000	Tuition and Related Fees	3,020,481
1-1-04-000-000	School Generated Funds	2,172,000
1-1-07-000-000	Complementary Services	1,093,093
1-1-08-000-000	External Services	452,740
	Restructuring	-
1-1-05-000-000	Other Revenue	115,000
	Total Revenues	<u>61,618,796</u>
EXPENDITURES		
1-2-10-000-000	Governance	317,016
1-2-11-000-000	Administration	3,018,088
1-2-12-000-000	Instruction	41,638,655
1-2-13-000-000	Plant Operation and Maintenance	10,340,745
1-2-14-000-000	Student Transportation	5,660,363
1-2-15-000-000	Tuition and Related Fees	618,293
1-2-16-000-000	School Generated Funds	2,172,000
1-2-21-000-000	Complementary Services	1,747,500
1-2-22-000-000	External Services	452,740
	Restructuring	-
1-2-17-000-000	Other Expenses	62,761
	Total Expenditures	<u>66,034,351</u>
	Excess (Deficit) for the year	<u>(4,415,455)</u>

ADDITIONAL INFORMATION REQUESTED FROM THE SCHOOL DIVISIONS:

	Budget 2020-21
Tangible Capital Assets:	
(-) Purchases	2,014,500
(+) Proceeds from disposals	-
Long Term Debt, including capital leases:	
(-) Repayments of the year	99,019
(+) Debt issued during the year	-
NON-CASH GAIN/EXPENSES:	
(+) Amortization expense	4,897,462
(-) Gain on disposals of tangible capital assets	-
(+) Employee Future Benefits expenses	146,500
OTHER CASH REQUIREMENTS:	
(-) Employee Future Benefits expected payments	68,800
NET EXCESS (DEFICIT) CASH OF THE YEAR	<u>(7,553,812)</u>
FINAL DEFICIT/EXCESS POSITION WILL BE COVERED BY/ALLOCATED TO:	
5.286 Capital Reserves	-
Unused PMR funding from previous years	1,553,812
Designated Assets	-
Unrestricted Surplus	-
Other	-
REVISED CASH POSITION	<u>-</u>

6.3: SSBA Fall Assembly and AGM



MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Saskatchewan School Boards Association holds a Fall Assembly and Annual General Meeting every year. This year there is uncertainty regarding the ability to conduct the Fall Assembly due to the COVID-19 pandemic and the resulting Health restrictions regarding public gatherings.

CURRENT STATUS

The Saskatchewan School Boards Association polled all member boards regarding their willingness to have an in-person Fall Assembly and AGM under the current pandemic conditions. The results of this process have now been shared by the SSBA.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	September 1, 2020	One

RECOMMENDATION

N/A

SSBA Spring/Fall Assembly 2020 – Important Update

Shawn Davidson <SDavidson@saskschoolboards.ca>

Mon 2020-08-31 1:56 PM

To: Shawn Davidson <SDavidson@saskschoolboards.ca>

(This email is being sent to all Board Members, Directors of Education, CFOs, SSBA Staff and the Public and Catholic Sections)

Good afternoon,

The SSBA Executive met last week and approved plans for a **Virtual Business-only SSBA 2020 Spring/Fall Assembly to be held November 25-27, 2020**. This decision complies with the SSBA bylaw requirements to annually hold two assemblies (dates to be determined by the Executive) and also follows the current provincial public health order to restrict public indoor gatherings to a maximum of 30 people.

Thanks for your patience and understanding in awaiting this decision. We felt it was important to take some time over the summer to check-in with members about this and to see if the provincial public health orders changed related to public indoor gatherings. Thank you to those boards who provided feedback, we feel we have made the best decision given the current context and public health orders, but I know I can speak for the entire SSBA Executive when I say we will certainly miss the face-to-face engagement, networking and professional development opportunities our assemblies provide. Fingers crossed for 2021.

The event will be business-only, meaning that it will only include the required business of the Association during its annual general meeting (bylaw amendments, resolutions, elections, etc.) and will not include other professional development or networking opportunities commonly offered as part of the Spring and Fall Assemblies. **To facilitate an electronic voting process, member boards will need to limit accredited delegate voting to 1-2 members per board.**

The SSBA will be working with the sections and our partners to ensure that there continues to be opportunities for virtual connection and collaboration during the dates we have reserved for the assembly, and we will still have the Board Chairs Council meeting virtually.

We will also be working to ensure that the SSBA continues to provide relevant professional development options and information sessions in different ways given that the Assembly will have a business-only focus this year.

Further details and information about the agenda, voting, the technology required, registration, refunds for those who registered and paid for Spring Assembly, deadlines and processes will be forthcoming in the coming weeks.

Thanks again for your flexibility and understanding as we all navigate and plan during these unprecedented times.

Take care.

Thanks,
Shawn

Dr. Shawn Davidson
President

400-2222 13th Ave., Regina, Sask., S4P 3M7

Phone: 306-569-0750

Email: SDavidson@saskschoolboards.ca

Website: www.saskschoolboards.ca



6.4: Correspondence



MEETING DATE: September 10, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

Letter

CURRENT STATUS

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
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Duane Hauk

September 4, 2020

RECOMMENDATION

Sept 2, 2020

Division office and board:

With the schools re-opening and the safe back to school plans in place masks were made mandatory for students in grade 4 through 12. Some of the grade 4 parents feel that 9 year old students may have a hard time concentrating, breathing, and feeling uncomfortable with masks on all day. With the reopening plan, the children will not be able to social distance due to classroom size, thus forcing the children to be wearing masks for lengthy periods of time. We are concerned parents that just want a safe but also healthy environment for our children and feel 5 hours a day, 25 hours a week in a mask puts our children at risk.

We would like to propose a sneeze guard/desk shield as an alternative to masks when the children are sitting in their desk, and wear masks only when they are moving around the room or going into halls. With several other schools and classes in Saskatchewan turning to this alternative to relieve children of their masks, the guards will follow the CDC/Health Canada guidelines.

Lakeview Elementary is a pre-k to grade 4 school, we would appreciate if school division/board would re evaluate our unique circumstance as they will be the only classroom in the school made to wear masks all day.

The desk shield is a great alternative option, it is non-invasive, creates a more socially balanced atmosphere, makes the jobs of teachers easier, less classroom management and mask policing, and it follows the suggested guidelines. Children's social development hinges upon their instructions, facial expressions, and body language. Though important of all age groups, it is particularly so for younger children. For those with health risks, mask exemptions and exceptionalities, this will provide children with a safe inclusive environment without having to leave their peers or the classroom.

As parents and a large majority of adults, we feel it is impractical to expect most children to wear a mask properly for the duration of the school day. Elementary school aged children would need assistance to follow appropriate procedures for putting on and taking off a mask, as well as constant reminders. We are concerned that worn incorrectly, touched frequently, not covering mouth and nose and removed and placed back without proper hand hygiene, the masks will lead to increased infection.

Increased risk of infection from masks are already becoming a problem in the US where masks have been mandatory for a while. Staph, strep and impetigo and many other oral health issues pose more of a health risk. Mental health is also a primary concern wearing masks throughout the whole day creates a sense of fear, self esteem issues, and self worth issues. Please think of that extremely shy child in the back row of the class who is already afraid to speak up, a mask will only hide their voice and give them another thing to hide behind.

I understand that you maybe wondering about the cost. A few parents have been looking at a number of different prototypes and manufactures around town. We feel confident that we can get a product that meets all Canadian Health guidelines with an affordable price. A number of businesses have stepped forward volunteering to cover most, if not all costs for every grade 4 student to receive a desk guard.

Please take our concerns seriously as many grade 4 parents and community members are in support of the alternate of a sneeze guard/desk shield. We hope that you will take our proposal and consider it with a great deal of thought, an open mind and open heart. These are our children, we are their voice and we hope that you will respect and support us with this safe alternative.

We look forward to hearing from you.

Sincerely,

Lakeview Grade 4 parents and caregivers.



6.5: Calendar

MEETING DATE: September 10, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

- Classes Begin – Tuesday, September 8, 2020
- PD- no classes – Monday, October 26, 2020 (Provincial Elections)
- Remembrance Day – Wednesday, November 11
- No School - Thursday & Friday, November 12 & 13
- Christmas Break - Wednesday, December 23 to January 5, 2021

SSBA Events (<http://saskschoolboards.ca/>) - 2020

- Spring Fall 2020 General Assembly
- November 25-27, 2020

PREPARED BY:	DATE	ATTACHMENTS
Shirley Gerstenhofer	September 3, 2020	